LIEUTENANT GOVERNOR
CLUB VISITATION WORKSHEET

Lieutenant Governor Name:	**Zone Number:**
Contact Email:	**Number of Clubs in Zone:**
Contact Phone:	

Club Name:	**Date of Club Visit:**	**Meeting Cadence:**
Membership Start of Qtr:	**Membership End of Qtr:**	**# of Members Lost in Qtr:**
Net Change:	**Club in Good Standing:**	**# of Members at meeting:**

General Club			
Does Club's Board of Directors meet regularly?	☐Yes ☐No	Are meetings planned in advance?	☐Yes ☐No
Is a meal served at Club meetings?	☐Yes ☐No	Are times agendas used?	☐Yes ☐No
Are interesting, effective programs regularly provided for Club meetings?	☐Yes ☐No	Does club have a Strategic Plan?	☐Yes ☐No Last review:

Your impression of the effectiveness of Club officers and Chairs.		
Is the Club accomplishing its goal of service to youth and community?	☐Yes ☐No	If not, what reasons can you identify?
Quality of Fellowship, interest, and enthusiasm.		
General condition of the club.		
Identify and evaluate the meeting you attended.		
What topics did you discuss (what recommendations did you make)?		
Suggested follow-up for District officers.		
How will you follow up?		
Has the District Club Services Committee been involved with this Club?	☐Yes ☐No	

Is Club actively conducting or planning a membership building program?	☐Yes ☐No	If yes, what type?
Is Club sponsoring or planning to sponsor a new club?	☐Yes ☐No	If yes, where? Have contacts been made?

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Has club held or plan to hold a C.A.R.E event?	☐Yes ☐No	Event date:
What was the last **new** program/event or community initiative club held?	Brief description and date:	
Has club held an inter-club social or joint service project?	☐Yes ☐No	Which Quarter: ☐Q1 ☐Q2 ☐Q3 ☐Q4 With which Club(s)?
Does club have a Buddy system implemented for new members?	☐Yes ☐No	
Club has held a Community Listening Session?	☐Yes ☐No	If Yes, When:
Which signature programs does the club hold or plan to hold?	☐Junior Golf; Date: ☐Oratorical; Date: ☐Essay; Date:	☐Sponsors JOI Club ☐OWLS ☐CCDHH; Date:
Identify 2 emerging leaders:		
Incoming officers have started LMS training? (To be recorded during 4th quarter for the next optimist year)	☐Yes ☐No	

Submitted to: Governor and District Secretary

ⓘ Submission Deadline:

Please submit within 2 weeks of club visit.